

The Heights Event Center Pricing and Policies

2951 13th Ave., Lindsborg KS 67456

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Event center is open year-round but is subject to owner availability and discernment.

Rental Price Includes:

- Tables and chairs for up to 400 people provided
- There is a bar available for your use (we do NOT supply or serve alcohol)
- Indoor restrooms
- Large trash containers
- Bridal suite located in the mezzanine (by rental only)
- Many electrical outlets available throughout the building
- Outdoor ceremony location featuring Coronado Heights in background
- Room for ceremony inside the venue
- Free parking on the property
- Rental time – 8AM Friday thru 2PM Sunday, with an 11PM curfew Friday and Saturday

We recommend opening the doors in the summer for air flow and shutting the doors on cold days. We also recommend summer events to be as late in the evening as possible. **The venue does not have perfect climate control**, but because of this we can afford to offer our venue at a lower cost to you! Please reiterate this to your guests. Renters are free to provide their own fans or additional portable ACs. The bridal suite is climate controlled.

Fees: Please “check” which package you would like

Monday-Thursday wedding dates are ½ of the price listed

We will take \$500 off your total price if you choose to have an alcohol-free wedding/reception

Note: You may only take advantage of one “discount offer” listed above.

_____ Reception only for 0-200 people	\$1250
_____ Reception only for 200-500 people	\$1500
_____ Wedding ceremony <u>and</u> Reception for 0-200 people	\$1750
_____ Wedding ceremony <u>and</u> Reception for 200-500 people	\$2000

Optional Fees:

_____ Bridal Suite Rental (includes Friday and Saturday overnight)	\$250
_____ Bridal Suite Rental (Saturday only, no overnights)	\$100
_____ BOSE Audio PA System w/ 2 mics	\$100
_____ 1,000,000 million BTU heater rental for weekend	\$100+\$10/hr
_____ Cleaning (We clean-up for you after reception is over)	\$500
_____ Extra day for setup or cleanup	\$100/day

Renter Initials:

Date:

CHECKS SHOULD BE MADE TO: PETERSON FARM BROTHERS

Our climate controlled bridal suite can accommodate guests overnight on Friday and Saturday as well as function as a foyer during the day of the wedding.

Other potential services we do not provide (but you may bring your own):

A/V Tech/DJ

Uber/Taxi

Servers

Catering/Alcohol

Table/Wall Decorations

Security Guards

Property & Cleanup Rules:

- **Couples must purchase liability insurance for the weekend. Further information will be provided upon booking.**
- Can arrive no earlier than 8 AM the day before event and must be out by 2 PM the day after the event. This time frame requires no additional fee. Additional time spent setting up prior to and tearing down after event: \$100/day
- No opened alcohol is allowed outside of building except for on concrete pads connected to building. Alcohol is permitted inside the building but is provided by renter. We do not provide alcohol or food. Smoking and tobacco usage are only allowed on the concrete slab connected to the building (NOT inside the building). Do not leave trash (including cigarette butts) in the grass. If this does occur, we reserve the right to withhold your deposit refund.
- Renter is responsible for taking out trash, putting away tables, sweeping the floors, and cleaning the bathrooms after the event
- Report any breakages to the venue owner immediately
- Reception **MUST** end by 11PM, including the doors being shut, music turned off, and guests leaving by 11. A small group of 15 people or less may stay until midnight to clean up. Everyone must be leaving the property at midnight. Any overtime for tear down/clean up past midnight is billed at \$200/hour.
- All children on the property are to be supervised and are only allowed in the venue and the area immediately surrounding the venue (the yard on the South and West sides of the Venue). Under no circumstances is anyone (including children) allowed in the yard of the house, or in/around any of the farm sheds, or near equipment in those sheds.
- Smoking is only allowed outside and must be kept on the concrete slab on the East side of the Venue.
- All trash bags are to be deposited into the bin on the North side of the building. Tables and chairs are to be returned to where you found them. Chairs are to be folded.
- **TABLES ARE NOT TO BE FOLDED DOWN - PLEASE LEAVE STANDING.**
- **The reception must end by 11PM, cleanup crew may stay until midnight.**

If these rules are not followed, we reserve the right to withhold deposit refund.

Renter Initials:

Date:

We can give you an estimate of when certain crops around the property will be growing, but we cannot guarantee any crop will be growing for your wedding due to weather and other factors. Please check with us during the growing season of a crop for updates on what it looks like.

Liability:

The undersigned agrees to indemnify and hold harmless The Heights Wedding Reception Venue, its owners, and affiliates from any and all claims, demands, losses, actions, and liabilities including: injury to persons, damage to property, including but not limited to those caused by any service, food or alcohol providers and/or their products hired or obtained by the renter; except for such claims, demands, losses, actions or liabilities that rise out of negligence or willful misconduct by said owners. The Heights and its owners will also not be held responsible for lost, stolen, or forgotten articles.

Children are not to wander around the property. All guests are expected to stay in the venue and the yard immediately surrounding the venue. Drunk/buzzed driving is prohibited. The Heights is not liable for any alcohol related incidents. Client is required to ensure all guests leave once reception is over. If the cops must be called or similar actions must be taken against a guest, we reserve the right to withhold deposit refund, regardless of who is to blame for the situation. It is the renter's responsibility to keep guests under control.

Client is **required** to purchase their own liability wedding insurance for the weekend. We can provide you with a suggested company or you may add it to your homeowner's insurance. The Heights must be listed as "additional insureds" on the policy. Proof of purchase will be required before your wedding weekend.

Renter Initials:

Date:

IN ORDER TO RECEIVE YOUR FULL DEPOSIT REFUND, YOU MUST:

- Clean up the shed exactly how you found it
 - Trash taken out
 - Fridges cleaned out
 - Swept
 - Tables wiped down AND LEFT STANDING and chairs folded up
- Clean up yard – DO NOT leave trash (paper/cans/bottles/cigarette butts/etc.) in the yard
- Leave tables STANDING and UPRIGHT
- Turn off lights/AC/other things plugged in (leave fridges plugged in)
- Respect tables, chairs and other Heights property (do not allow children to stand/walk across tables or chairs, do not drag the tables instead of picking them up, etc)
- DO NOT drive/park over crops.
- DO NOT leave the ceremony area, shed and yard around the shed. Guests are not to be in the front or back yard of house, only the side with the basement entrance. Children are not allowed to play in the yard surrounding our house. Children are not allowed to wander unsupervised.
- If you're worried if your clean-up warrants a full deposit refund, we will inspect it before you leave.

A \$500 refundable retainer fee is paid upon signing the contract. The total fee must be paid at least one month prior to the event. Clients are expected to clean up all trash/spills and return everything to its original layout as specified. The deposit will be returned within twenty-one (21) days after your event **less any charges** for damage, extra time, or other costs incurred by The Heights due to failure on your part to abide by the policies stated herein. If any damage or theft occurs to our property, you will be responsible for the entire amount even if it exceeds \$500. If you need to cancel your reservation **MORE** than 8 months prior to your date, we will refund you \$250 back from your security deposit. If you must cancel **LESS** than 8 months prior to your date, will not offer a deposit refund.

Renter Initials:

Date:

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_____ Ceremony and Reception for 0-200 people	\$1750
_____ Ceremony and Reception for 200-500 people	\$2000
_____ Bridal Suite Rental (includes 2 overnights)	\$250

_____ Bridal Suite Rental (Sat 8AM-midnight only)	\$100
_____ BOSE Audio PA System	\$100
_____ Heater rental	\$100+\$10/hr
_____ Cleaning (We clean up after reception)	\$500
_____ Extra day set up or tear down	\$100/day
_____ Dry Wedding Discount	-\$500

By signing below, I agree to all prices and policies established by The Heights Wedding Reception Venue in this document. I agree to include the \$500 security deposit with this document and then pay the total fee at least one month to my event date.

CHECKS ARE TO BE MADE TO:
PETERSON FARM BROTHERS LLC

Event Date: _____

Name of Bride: _____ Phone _____

Name of Groom: _____ Phone _____

Email: _____

Address (Renter): _____

City: _____ State: _____ Zip: _____

Emergency Contact Name & Number (not bride/groom): _____

Renter Signature: _____ Date Signed: _____

Owner Signature: _____ Date Signed: _____

"Under Kansas law, there is no liability for an injury or death of a participant in a registered agritourism activity conducted at this registered agritourism location if such injury or death results from the inherent risks of such agritourism activity. Inherent risks of agritourism activities include, but shall not be limited to, the potential of you as a participant to act in a negligent manner that may contribute to your injury or death and the potential of another participant to act in a negligent manner that may contribute to your injury or death. You are assuming the risk of participating in this registered agritourism activity."

PETERSON FARM BROTHERS LLC - Lindsborg, KS